



4221 W Boy Scout Blvd
Suite 400
Tampa, FL 33607
(813) 261-0820

JOB TITLE:	Logistics Coordinator
REGION:	North America – Based out of Tampa FL
REPORTING TO:	(JP) Jaksa Panic – Vice-President, Fleet
OVERNIGHT TRAVEL:	10%

Company and Position Overview:

Big Truck Rental (BTR) is the leader in Front Loader, Side Loader, Rear Loader, and Roll-Off garbage truck rentals in North America, all backed by a nationally serviced and supported fleet. BTR began in 2002 and is a growing organization that is looking to expand. BTR is a customer focused organization that is seeking a highly motivated and success-oriented Logistics Coordinator. This position will be responsible for working with the Sales and Operations team to manage all logistical moves for BTR's fleet. In addition, the position will work with customers to manage down time events.

Essential Job Functions:

- Responsible for moving all trucks in the BTR fleet as needed by utilizing third party transport companies.
- Manage BTR's relationship with third party transport companies.
- Find and develop new relationships with third party transport companies as needed.
- Manage all logistics related expenses and drive reductions in cost through process enhancement and negotiation.
- Work with customers as needed to manage down time events and ensure down trucks are transported to appropriate repair facility.
- Communicate with customers as needed to notify them of upcoming deliveries and pickups.

Qualifications:

- High School Diploma / GED
- Minimum 3+ years' experience in a professional environment. Dealer, Fleet, and customer service experience is preferred.
- Excellent written and verbal communication skills to work with diverse customer base and internal team.
- Disciplined and strong ability to work in an independent environment.
- Adequate use of web-based applications (Salesforce), Word, Excel, PowerPoint, etc.

Please direct inquiries to (JP) Jaksa Panic at jp@bigtruckrental.com or (519) 500-5340